

**BIA/Tribal Budget Advisory Council
Crowne Plaza Washington, Silver Spring
May 23, 2007**

Data Management Committee Presentation

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Joint ASIA/BIA/TRIBAL Data Management Committee Activity Briefing Overview

- Committee Activity Overview
- Review of Committee Charter
- Current Data Management Activities
- Action Items

Committee Activity Overview

- Committee was formally established by the TBAC in 2001.
- Data management policy was drafted and approved by TBAC (Recommended 14 IAM Policy for Data Management has not been vetted through official government process.)
- Completed two surveys for BIA performance metrics (data calls) of federal and tribal programs.
- Committee action plan has been developed and is in the process of being updated to MS Project.
- \$500,000 was included in the FY 2007 budget for establishment of an Office of Program Data Quality (OPDQ). The purpose and funds are now part of the Office of Planning and Policy Analysis budget.

Data Management Committee Charter

- The DMC was created by a partnership between Tribal and Federal representatives to assess the statutory and regulatory data reporting requirements and determine program data collection needs.
- This assessment will take into account issues related to Government Performance Results Act (GPRA) and Program Assessment Rating Tool (PART), where applicable.
- Over the past 6 months, the Committee has been working with the Office of Planning and Policy Analysis to develop a Charter and Scope of Work.

Committee Scope of Work

The Project's efforts were focused on:

- Developing an outline and plan that implements a centralized integrated data system;
- Establishing the purpose and use of funds for the proposed Office of Program Data Quality (OPDQ) operations which is now included under the Office of Planning and Policy Analysis; and
- Providing policy and technical recommendations on data management to the Assistant Secretary –Indian Affairs and BIA/Tribal Budget Advisory Council (TBAC).

Standardized Data Management**NEW Approach to Project Plan**

- As presented at the March TBAC meeting, we are taking a more detailed analytical approach to the current Committee Charter.
- Project Management formats and processes will be used to document all tasks, activities, resources, relationships of those tasks, and time lines.
- Expected outcomes include:
 - Develop project plan for centralized integrated data system;
 - Provide recommendations on procedures for Data Management;
 - Identify tribal best practices on data management; and,
 - Coordinate with relevant committees of other federal agencies and other regional/national non-profits (e.g., Indian Health Services PART and GPRA workgroup, NCAI National Policy Research Center) to identify and implement best practices as appropriate.

Action Items for TBAC

- Recommend approval of the Phase Two Charter recognizing that the scope of work will be further refined and reviewed by the Data Management Committee.
- Recommend that Central Office IA program managers work with the TBAC to recommend meaningful measures for GPRA/PART data and find a way to fund the additional resources that would provide for Tribes to be able to collect the needed data.
- Advocate for continued FY2008 funding for the purposes of continuing Data Management implementation.

The Data Management Committee respectfully requests that you please consider these action items and recommendations.

Discussion

Debbie Clark mentioned that the Data Management work is also underway with the Activity Based Cost initiative at BIA. She noted that the measurement should only reflect the federal dollars as opposed to the tribal funds.

Pat Ragsdale asked for Cyndi Holmes to go over the Data Management Charter. Cyndi Holmes said it sets out the scope of work for Data Management Committee, the milestones, identifies the tribal team, roles and participation, expected contributions, etc.

Question from Central Office: how will the constraints affect the proposed data management system? The federal chair of the Data Management Committee said the data management system will be refined based on what the tribes and the federal side want to see and that will shape the amount of funding needed.

Chief Gray asked how the lack of performance data has on programs. Also, lack of tribal data affects the program funding in its entirety.

Tom Dowd suggested that a core team member be from the Bureau of Indian Education. 2/3 of the schools are operated by the tribes.

Chief Gray suggested that the charter shouldn't explicitly name the team members, as the committee changes and is fluid. Chairman Allen said he wanted to make sure that we know how this program is unfolding. He's worried about the bureaucracy absorbing the data management function. He worries about how this work is carried out.

Assistant Secretary Carl Artmen said he agrees that the data is necessary to answer all sorts of questions, such as the difference between Department of Education and JOM, HIP and NAHASDA, etc. Artmen asked about the purpose of the face to face meetings. Cyndi Holmes said the meetings are to go over with program managers some of the mapping out of the data management infrastructure.

Artmen asked if some of the constraints could be eliminated. Cyndi Holmes said the constraints were something included in the MS project format. The Data Management Federal chair said through the planning process, some of the constraints will be eliminated. Chairman Allen said maybe we can take this section and re-categorize it. Mr. Artmen said he'd like to sit down one on one and work with the DM Committee.

Chief Gray asked if the travel could be approved while the DM works with Carl Artmen.

Rick Gay made a motion that the TBAC supports the Phase II charter and the work with Carl Artmen to bring back the Charter for the TBAC's next meeting. Seconded by Pat Ragsdale. Motion passes.

Protocol Discussion

Carl Artmen said they'll send the protocol out to the tribal representatives with edits for comments.

OST update:

Next Meetings:

August 9-10, Kwataqnuk, Polson, Montana

March 12-13, 2008

National Budget Meeting, Washington, DC

May 20-21, 2008

BIA will coordinate with NCAI to negotiate rates to find a host hotel in Washington, DC.

Agenda items can be taken care of by the budget subcommittee.

Chief Gray asked how the membership of the budget subcommittee is chosen. Governor Senclair said there are about 6.

Leslie Lohse made a motion to include Jim Gray on the subcommittee. Mary Jane Miller noted that the subcommittee should stay small so the work can be accomplished. Seconded by Rick Gay. Motion passes.

Carryover Discussion

Discussion on the motion that the carryover be spent on Bennett Freeze (\$1 million), Direct Contract Support Costs (DCSC) (\$2.5 million), and an intertribal group – communications, website, etc (\$250 thousand); an expansion for the law enforcement study (\$250 thousand). If the BIA rejects the meeting coordination assistance by an intertribal group, the \$250 thousand will go for DCSC.

Discussion on FEMA Trailers:

MJM said more than \$500 thousand has to go to the hill for approval. Pat Ragsdale said BIA is working out an agreement for moving FEMA trailers to reservations. Jerry has been working with HUD and FEMA regarding the 200,000 mobile homes. Most of them are for warmer climates. There are three climate zones, roof zones, etc. The estimated cost is \$15,000 to move and set up a mobile home. BIA and FEMA do not have the money to move them. HUD has block grant money to move them, but there are strings attached. BIA is sending out a dear tribal leader letter. The only limits on FEMA trailers are from HUD. There are no statutory limits. Rodney Bordeaux said we should consider the carryover to move the trailers. The need for housing is great.

Mary Jane Miller said \$500,000 level would move quite a few homes. But if we moved more, there would be congressional interest in helping that happen. Chief Gray asked if there were more limitations.

DCSC Response: Mary Jane Miller said we can add money to DCSC up to the FY06 cap. They can put in \$1.98 million. This won't require a reprogramming request to the Hill. The restriction in the language between direct and indirect: can't fund any direct without consultation with the tribes, and all the indirect has to be covered. Technically, there should be enough if we get the FY07 cap increased. *If the language to address the CSC cap is signed, they can add an amount of \$1.98 million for DCSC. This use of carryover seems ok. We can restore the ATB reductions for FY06, which is \$1.98.*

Expand Law Enforcement Study Response: Mary Jane Miller said this seems ok. Chris Chaney said there are some reasons why tribes don't have law enforcement, such as PL 280. Chairman Allen said tribes can be in PL 280 states, but many of them don't receive local enforcement. The study could address some solutions, because this is about public

safety, notwithstanding whether in a PL 280 state or not. Director Ragsdale said this may be a worthwhile study, but he thinks BIA may have to consult the DOJ. Mary Jane Miller said the other caveat is that this money expires September 30, 2007 if it's not contracted out. Leslie Lohse said we're not asking for BIA to assume the responsibility but to acknowledge we need to know what it will take to meet the need for such law enforcement services in PL 280 states.

Mary Jane Miller said the limitation is that the money has to be expended, used for whatever purpose, or it has to be obligated (a contract has to be signed with a private entity, not another governmental entity). It could be with a tribe with a 638 contract. Director Ragsdale doesn't think the study can be expanded and the consultation with DOJ could be accomplished before the deadline. It would be risky to set aside this money that was contingent upon successfully expending or contracting out the money.

TBAC Support with NCAI: Mary Jane Miller said she was nervous about this one because of the perception of giving money to a lobbying group. Acquisition said there are too many meeting consultants to not compete this. We could do this Buy Indian and shop it around with intertribal orgs. Chairman Allen noted that NCAI has a 501C(4) and 501c(3). Mary Jane Miller said the contract can't go sole source to NCAI. Chairman Allen said, go ahead, shop it around. Mary Jane Miller asked what this would be. What would the contractor do? Chairman Allen said the contractor would help with the meeting logistics, the coordination of the dissemination of information, the etc. and it could be a two year contract.

~\$750 thousand left:

Ideas for ~\$750 thousand

National Marketplace: Loretta Bullard suggested a National Marketplace initiative. Native entrepreneurs could compete for awards of \$5-\$50,000 max for startup for businesses. Pat Ragsdale said we'd probably need congressional authorization to do this program.

FEMA Trailers:

Data Management Team: conduct analysis of IT needs for data collection efforts.

FBI hiring background checks: Pat Ragsdale said that sounds doable. OPM handles the contracts for this.

Scholarships: \$250,000

Rick Gay made a motion for funding DM, Background Check and the scholarships, and if DM doesn't come in at 250 thousand, the rest goes into scholarships. Darrel Seki seconded. Motion carries.

Carryover will fund:

Bennett Freeze: \$1 million

Direct Contract Support Costs (DCSC): \$1.98 million

National intertribal group contract for communications, website, etc: \$250 thousand

Data Management: \$250,000

Scholarships: \$250,000

Background Checks: \$250,000